

## ACM For Search and Call Annual Report

**The Numbers:** 14 new Ministerial Profiles arrived for circulation on average per month  
Between 1 and 2 UCCNY Ministerial Profiles validated on average  
1 new Settled Pastoral position posted on Opportunities on average  
3 requests for UCC Pastoral Profiles to go to a UCCNY church  
1 request for non-UCC profiles to go to a UCC Church on average  
16 Postings on average for the UCC Opportunities Web Page  
21 Churches on average needed the Welcoming Diversity Inventory  
Between 1 and 2 Churches completed the CWDI Intro each month  
42 UCCNY Churches in transition per month

### **Average Number of searches carried by Ministry Staff**

Gary: 12 searches

Ryan: 8 searches

Marjorie: 7 searches

Marsha: 6 searches

Barbara: 10 searches

Noel: 6 searches

**Average Number of Congregations Assisted per month: 24**

**Average Number of Organizations Assisted per month: 3**

**Average Number of Pastors Assisted: 21**

**ACM for Search and Call Monthly Basics:** Attended and supported the Western Association Committee on Ministry, met with Western Members in Discernment. Attended and assisted in Situational Support Conferences, Staffed Fitness Reviews as needed.

Managed and forwarded UCCNY U.S. Mail, prepared checks received for deposit.

Maintained *Churches in Transition* spreadsheet.

Attended UCCNY Staff Check-ins.

Prepared, scheduled, and led most of the Congregational Welcoming Diversity Inventory (CWDI) Results meetings. Coordinated with an additional team member from an Historically Under-represented Group (Person of color, or a person from the LGBTQIA community, or female, or someone with differing abilities).

Supported Staff in introducing the CWDI to their churches in transition.

Validated most of the UCCNY Profiles being sent out for circulation.

Responded to all email and phone inquiries regarding open pastoral positions in the UCCNY.

Coordinated and led several Search and Call zoom meetings for staff.

Responded to calls and emails from authorized ministers from across the UCCNY regarding pastoral or congregational transitions.

Supported authorized ministers from the Western Association.

**Average Allocation of Time:**

Email, phone calls, in person meetings:	<i>Search and Call: 70%</i>
Mail, managing other projects, Staff meetings:	<i>Admin: 10%</i>
Association and pastor needs:	<i>20%</i>